



SMALL DOLE VILLAGE HALL

Minutes of Meeting of Small Dole Village Hall Committee June 2nd 2016

Present: Jessica Sproxton Miller (chair), Roy Woolven (vice chairman).

Fran Barnard (Treasurer), Janet Daly (Secretary), Dave Burchell, Pauline Beale, Chris Warren and in attendance Leo Jago.

1. No apologies
2. Minutes of meeting and AGM on March 3rd were passed.
3. Matters arising

There was discussion regarding notices for a handyman. Chris said Steve Coberman (Upper Beeding Parish Council) is also looking for someone so it was agreed that Jessica would liaise with him.

Pauline's partner (Peter) would likely do the boiler service. This to be done soon.

Signs and lockers have been dealt with by Sally and many thanks to her.
4. Chair's report

Jessica reported that Will had started on the website for the Hall. There would be space for the Groups to put in their details and advertise. Will wants measurements of rooms, etc.

The idea of a newsletter was a good one but could only have a limited distribution due the prohibitive cost of production. Perhaps we could put something in the Parish magazine? But the circulation of this seems very small.
5. Treasurer's report. Fran reported that she was getting to grips with the task. She has applied for banking on-line which she hopes will be set up soon. Account info sent separately.
6. Review of hire rates for the Hall

It was decided to increase rates from September to £7, 8 and 9.
7. Fund raising discussion

After much discussion it was decided to start with the kitchen.

 - a) Purchase a new cooker which it was agreed was a desirable move to improve the facilities available.
 - b) Purchase blinds (Roy will look into this).
 - c) Decorate the walls which Roy and Leo would do after their imminent holidays.
8. Review of insurance cover Present level of cover to be looked at.
9. Date of next meeting: 29th September 2017