**Small Dole Village Hall Committee**

**Minutes of the Committee Meeting held on Wednesday 11th April 2018**

**Present**: Jessica Sproxton Miller (Chair), Fran Barnard (Treasurer)

 Janet Daly (Secretary) and Leo Jago

1. **Apologies** from Roy Woolven and Chris Warren
2. **Minutes of the last meeting** the minutes of the previous meeting held on January 10th 2018 were approved
3. **Matters arising:**

 Janet to contact Lucy Locksmith to see if she can attend to the door

ACTION Initially Jess will organise dates for maintenance check by committee members

ACTION Jess to find cost of cavity wall insulation. The quotes for decorations received are not within our means at present.

ACTION Fran & Janet will produce laminated warning signs to be displayed a couple of weeks prior to installation

Free advert is still available.

ACTION Leo has spoken to the Chair of the Henfield Village Hall committee to ask if they can pass on smaller bookings that don’t fit their criteria or calendar

ACTION Leo to follow up on proposed satellite garden opening which cannot happen before next year. Local residents to be contacted to see if enough people would be willing to take part.

Request for storage for Therapy couch – it was decided to ask the group if they could fit it somewhere, send us a photo, and we would say whether we were happy for it to remain there.

**Bluebell walk**

Janet has organised the event. Jess has booked the Hall on Saturday & Sunday 21 & 22 April 2018. Janet to email users regarding the event. Fran and Janet will help Pauline on these days.

1. **Chair’s Report**

The banner looks good but does not, as yet, seem to have produced any new business

The door has not yet been fixed, although Chris thought she could source someone to do this

The kitchen quote came out embarrassingly expensive – we could simply do a Rampion funding request for insulation

We have had complaints about paint on plates - I have made a dedicated ‘plates for craft use’ box in the kitchen, and as yet have had no negative feedback

We still have the stoptap and chain to fit

1. **Treasurer’s Report.**

Fran reported that the financial situation was good with income exceeding outgoings.

1. **AOB**

 Leo has a couple of old loop systems and will see if one or the other can be installed.

As Roy was not at the meeting we did not get an update on S106 money from Henfield Parish Council

1. Date of next meeting

Wednesday July 18th July 2018