**Small Dole Village Hall Committee**

**Minutes of the Committee Meeting held on Monday 8th April 2019**

**Present**: Jessica Sproxton Miller (Chair), Fran Barnard (Treasurer)

 Janet Daly (Secretary), Leo Jago, and Roy Woolven, Sarah Garrod, Ian Ivatt, Sylvie & Jim Moore

1. **Apologies. Not in attendance** Chris Warren and Pauline Beale.

The meeting commenced with (6c) Introduction of new members. The committee introduced themselves to

Sarah Garrod (representing Small Dole), Ian Ivatt (representative from Upper Beeding Parish Council ) and Sylvie Moore & Jim Moore (representing the Indigo user group).

1. **Minutes of the last meeting**

The minutes of the previous meeting held Monday 21st January 2019 were approved.

1. **Chair’s Report**

Car Park

There was a discussion as to the unsuitability of the chain which was to have been used.

It was suggested that Mackley’s may be able to give us some advice on the way ahead to secure Car Park.

Jessica thanked the new members of the committee for coming forward to give up their time.

Sadly the puppy training hiring did not last long for reasons not known.

Bookings are generally good except for Tuesdays and Wednesdays. A suggestion was made bookings for these days be offered at a lower rate for a fixed time

1. **Treasurer’s Report.**

Fran gave end of year figures. Income exceeded outgoings. Latest figures will be produced soon.

1. **Matters arising**
2. Building maintenance check list. Janet to follow up on this as no forms have been presented by Chris.
3. Car parking - see chair’s report.
4. Minor repairs have been carried out. We now await quote for Cellotex to improve heat in kitchen. A suggestion was made that it might be possible to connect the radiator on the adjoining wall to the kitchen,
5. **AOB**

a. The bluebell walk arrangements are in hand and Jessica will post details on our website. Members of the committee took laminated copies of notice to display in various locations. Janet will leave leaflets at strategic points for information.

b. Ian spoke about the hanging baskets for Small Dole which will be put up in May. These will be supplied by Stonepit Nurseries. A local firm will be responsible for the watering.

c. Ian also spoke of the initiative to have a defibrillator at the Henfield end of Small Dole. There is one in the Fox at the moment. A suitable venue is needed.

d. Ways to promote the village were discussed similar perhaps to mosaics and signs.

1. **Date of next meeting**

Monday July 29th 2019