



SMALL DOLE VILLAGE HALL

Small Dole Village Hall Committee Minutes of the Committee Meeting held on Monday 27th January 2020

Present: Alice Weston (Chair), Roy Woolven (Vice Chairman), Fran Barnard (Treasurer), Janet Daly (Secretary), Pauline Beale, Ivan Ivatt, Leo Jago, Chris Warren

1. **Apologies.** Jaqui Pudd Not in attendance Sylvie Moore. Sarah Garrod can no longer serve on the committee due to family commitments.

2. **Minutes of the last meeting**

The minutes of the previous meeting held Monday 28th October were approved.

3. **Election of Officers**

Officers were re-elected with the exception of Roy who felt the time has come to stand down. Roy was thanked for his sterling service and a cake was shared to mark the occasion. Unfortunately no successor was forthcoming.

4. **Chair's Report**

Groups and general bookings are much the same as last year. Enquiries re dog groups did not lead to bookings.

For the second year running there have been no complaints about car parking and so although we now have the ability to secure the car park thanks to help from Mackleys it was agreed that for the moment we will not action this.

Roy is standing down from the committee after 20 years. There still has been little uptake on our request for group representative(s) so we will continue to encourage users to nominate someone to attend.

Monthly maintenance checks have not been forthcoming from the caretaker so Leo Jago has kindly agreed to do this in future.

If anyone has any plans or bright ideas for next year please feel free to contact us.

5. **Treasurer's Report.**

A summary of accounts to end of December 2019 was circulated at the meeting. The surplus figure is less than the previous year but there are still some outstanding invoices to be paid which will bring in an additional income of £1188 giving a healthy surplus for the year.

The estimate for conducting the Building Condition Survey from the Mackley's recommended surveyor is has been received. In view of the significant cost it was agreed to contact Burts to find a suitable local surveyor to get a further estimate.

A copy of the year end summary of accounts is attached as an appendix.

6. **Matters arising**

- a. **Car Parking** See Chairman's report
- b. **Minor works update** Sophie has provided an estimate of the cost of installing cellotex to insulate the kitchen cupboards. The cost is affordable and Sophie has been asked to go ahead and do the works as soon as possible.
- c. **Update on defibrillator positioning**
A suitable site has still not been found and agreed. There is a defibrillator at the Fox.

7. **Any other business**

- a. **Footpath along road to Woods Mill** There has been no advance on the suggested path up to Woods Mill.

ACTION: Janet to try to contact David Barling again.

- b. **Blue Bell walk** It was agreed that we should arrange another walk this year. Pauline agreed to provide tea and cakes as previously. Ian Ivatt said his wife would do posters for the walk.

ACTION: Janet to contact Malcolm regarding proposed Bluebell walks.

- c. **Village in Bloom** Ian said that there would be flowers at the bus shelter again this year provided by Stonepit nurseries.

8. **Date of next meeting**

Monday 6th April 2020 at 730 in the Hall

Small Dole Village Hall Financial Statement Year to 31.12.19

| | | | |
|-------------------|------------------|-------------------|-----------------------|
| Account Balances: | 31.12.18 | 31.12.19 | |
| Current Account: | £4,744.08 | £3,346.14 | -£1,397.94 |
| Reserve Account: | £4,167.84 | £7,178.44 | £3,010.60 |
| | £8,911.92 | £10,524.58 | <i>Diff</i> £1,612.66 |

| Row Labels | Values | |
|-----------------------|------------------|--------------------|
| | Sum of Income | Sum of Expenditure |
| Caretaking | | -£840.00 |
| Electricity | | -£355.00 |
| Gas | | -£459.00 |
| Income | £4,550.75 | |
| Insurance | | -£502.26 |
| Interest | £10.60 | |
| Repairs & Maintenance | | -£502.50 |
| Sundries | | -£35.61 |
| Water | | -£185.32 |
| Transfer | £3,000.00 | -£3,000.00 |
| Utilities | | -£69.00 |
| Grand Total | £7,561.35 | -£5,948.69 |

Notes:

1. Income includes Hall Hire , Fundraising/Donations & Grant Income
2. Outstanding Invoice income to December 2019 £1188.25
3. Invoices paid in advance £72
4. Commitments: Building Survey, Electrical Improvement works tbc